

# Ransom Oaks Community Corporation

## Exterior Modification Application (EMA)

Please refer to the EMA Instructions before completing this EMA

**Note this EMA is for single family homes only. Unit owners at Charlesgate Village, Forest Edge, Glen Oak, Woodgate, Briarwoods, or Bantry Green II should contact their property manager or association regarding any exterior modifications.**

Type of Modification (paint, deck, remove tree, etc.):			
Address to be Modified:			
Owner's Name:			
Street Address (if different):			
City, State, Zip:			
Email Address:			
Phone:		Alternate Phone:	

Contractor's Name:			
Street Address:			
City, State, Zip:			
Email Address:			
Phone:		Alternate Phone:	

Describe Proposed Modification			
Estimated Start Date:		Estimated Completion Date:	

Per the EMA Instructions, the following are attached:

\_\_\_\_\_

[Include one copy of the document(s), drawing(s), property survey, and/or sketch(s) listed above.]

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SEND TO: ARCHITECTURAL COMMITTEE  
RANSOM OAKS COMMUNITY CORPORATION  
101 Ransom Oaks Drive  
East Amherst NY 14051**

**Email: [archcomm@ransomoaks.com](mailto:archcomm@ransomoaks.com)**

The home owner and his or her contractor are responsible for assuring that any project is in compliance with Town Of Amherst code requirements and necessary approvals and building permits are obtained. Further information may be obtained from the Town of Amherst Building Department at Tel. #631-7080 and also via the internet under "Town of Amherst NY Building Department". When required, a copy of the building permit(s) issued by the Town of Amherst Building Department is to accompany the EMA.